

Mr Surendra Panchal
Personal Licence Courses UK Ltd
145 Station Road
West Drayton
UB7 7ND

15 July 2026

Our Ref: 38729

Dear Mr Surendra Panchal,

Licensing Representation to the Initial Application for the Premises Licence (Time Limited) at Gladstone Park, Parkside

I certify that I have considered the application shown above and I wish to make a representation that the likely effect of the grant of the application is detrimental to the Licensing Objectives for the reasons indicated below.

This representation is made by an officer of the Licensing Authority, in whose area the premises are situated, who is authorised for the purposes of exercising its statutory function as a 'Responsible Authority' under the Licensing Act 2003.

The application has been made for a new premises licence under section 17 of the Act.

The Licensing Authority representations are primarily concerned with the four licensing objectives;

- the prevention of crime and disorder;
- public safety;
- the prevention of public nuisance; and
- the protection of children from harm.

The Licensing Authority request the following points to be included in the operating schedule or added as conditions on the premises licence:-

General

1. The premises licence holder, or a representative on behalf of the premises licence holder shall attend any Brent Council Safety Advisory Group (BSAG) meetings upon invitation.
2. The premises licence holder shall comply, or a representative on behalf of the premises licence holder, shall comply with any recommendations made by BSAG. This includes any amendment to the Event Management Plan (EMP), or any request made for further supporting documentation.
3. The premises licence holder shall ensure that they adhere to all the provisions set out within their final EMP.

4. If the event format changes and requires attendees to pay a fee upon entry, the EMP shall be revised accordingly and submitted to BSAG.
5. The finalised EMP and other supporting documents shall be submitted to BSAG at least 14 days before the event start date.
6. No permitted licensable activities can take place should the event be ultimately refused by BSAG.
7. No person other than the premises licence holder is authorised by the Licensing Authority to hold the event. Should the premises licence be transferred no event can be held without the re-consideration of an EMP by BSAG.
8. Trained event staff and SIA Security shall monitor the number of attendees entering the designated premises event area by way of a clicker system.
9. All patrons shall be issued a wristband which must be worn at all times whilst inside the designated premises licence event area.

The Prevention of Crime and Disorder

10. There shall be no alcohol sold, permitted, or consumed within the designated premises area. This includes all staff, performers, any VIP's or council guests.
11. Any drinks sold within the designated premises area shall be provided in polycarbonate, aluminium can or similar non glass drinking vessels.
12. The premise licence holder shall install, operate, and maintain a digital colour CCTV system. The CCTV system shall continually record whilst the premises are open for licensable activities and all recordings shall be kept for 31 days. CCTV footage shall be made available to the Police and any authorised Officers from Brent Council upon request.
13. CCTV footage shall be provided on removable media (I.e., USB, hard drive, CD etc..) within 48 hours of request. The CCTV system shall display on any recordings, the correct date and time of the recording.
14. The CCTV system shall be capable of obtaining clear facial recognition images of every person entering or leaving the premises with further CCTV cameras covering the areas stipulated on the premises plan.
15. Attendees shall not be permitted to bring any items into the designated premises event area that are listed as prohibited or restricted within the EMP. All SIA staff shall be briefed on the prohibited or restricted items as set out in the EMP.
16. There shall be a minimum of 25 SIA staff employed throughout the event day. This number will be assessed and increased if deemed necessary by either the premises licence holder or upon recommendation by BSAG.
17. There shall be a sufficient number of mixed gender SIA door supervisors staff located at the main entrances, at the stage, staff patrolling the event area as and located at each egress point. This number shall be assessed and increased if deemed necessary by either the premises licence holder or upon recommendation by BSAG.
18. A record must be kept of the SIA registration number of the door supervisor and the ID of bodycam worn by them.

19. Bodycam images must be stored so that they are retrievable and accessible for replay and viewing and kept in an environment that will not be detrimental to the quality or capacity for future viewing. They should be appropriately labelled to enable identification and retrieval and kept for a minimum of 31 days. No recording must be deleted within this period from when it is recorded.
20. Ticket conditions and website information shall indicate that searching might be undertaken. Signage shall be displayed at all entrances indicating searches might take place.
21. Security staff shall conduct metal detecting search arch, bag searches and a pat down of attendees upon entry to the premises in line with the security requirements set out within the finalised EMP (Security Plans & Procedures).
22. Any attendee who refuses to be searched shall be refused entry to the designated premises event area.

Public Safety

23. Valid public liability insurance shall be in place during the event days.
24. The first aid tent shall be clearly signed posted and the location shall be made obvious to all attendees.
25. There shall be at least two Level 3 or 4 qualified First Response Emergency Care (FREC) on site throughout the day of the event.
26. All electrical equipment shall be checked and approved by a certified electrician to ensure that they are safe.
27. Any stage, marquee or other temporary structure erected on the site shall not be used unless the licence holder can ensure that it complies with the relevant legal safety standards.
28. There shall be sufficient emergency exits in accordance with the fire risk assessment within the premises licence area.
29. The entrance/exit point (including evacuation points) shall be clear, obvious and remain unobstructed to ensure safe ingress and egress for attendees and staff.
30. In the case of an emergency evacuation, stewards and security shall assist the attendees in leaving the premises in a safe manner. The evacuation procedure shall also be announced on the PA system.
31. An incident log shall be kept and maintained at the premises which will record the following:
 - a) Any incidents of disorder or of a violent or anti-social nature.
 - b) Any accidents or medical incidents.
 - c) All crimes reported to the event staff, or by the event staff to the police.
 - d) All ejections (including refused entries) of attendees.
 - e) Any complaints received.
 - f) Seizures of drugs or offensive weapons.
 - g) Any visits by Brent Council or emergency service.

The incident log shall be made available to an authorised officer of Brent Council, or the Police.

32. A refusal book detailing date and time of the refused sale, the name of the person refusing the sale and a description of the person attempting to purchase alcohol, shall be kept and maintained and made available for inspection at the premises.

Any entries into the log shall be made within 24 hours of any incident and shall contain the time/date of the incident, the nature of the incident, a description of the people involved, the action taken and details of the person responsible for the management of the premises at the time of the incident.

33. A fire safety risk assessment & emergency evacuation plan shall be undertaken by the premises licence holder and provided to BSAG.
34. There shall be no admittance (or re-admittance) to the event at any time.
35. All staff shall be made aware of the Ask for Angela/Clive Campaign or any other similar initiative. Posters shall be displayed at the premises to raise awareness for customers.

The Prevention of Public Nuisance

36. The premises licence holder shall comply with all the requirements of any agreed noise management plan.
37. The premises licence holder shall make available and publish an up-to-date telephone number for residents to make contact if there are any issues relating to noise. Any noise complaints from local residents shall be directed to the event Operations Manager.
38. In the interests of maintaining good relationships with the local community, liaison with local residents will be arranged prior to the event.
39. The premises licence shall undertake a waste management plan and provide bins to be situated throughout the premises licence area.
40. Clear legible notices are to be displayed at all exits from the premises requesting patrons to respect the needs of local residents and to leave the event and area quietly.

The Protection of Children from Harm

41. A Lost/Found Children & Vulnerable Persons Policy shall be in place for the event and a system for lost children including a safe place for them whilst their caregiver is found. All staff and volunteers shall be informed of their responsibility in respect of this policy.
42. A "Challenge 25" policy shall be adopted and adhered to. Acceptable proof of age shall include identification bearing the customer's photograph, date of birth and integral holographic mark or security measure. Suitable means of identification would include PASS approved proof of age card, photo-card driving licence and passport.

Operating Schedule

The Licensing Authority has no objections to the proposed trading days however, a winding-down period is proposed to allow for the gradual and orderly dispersal of attendees.

For clarity, please see the proposed hours below:

01 August 2026 to 31 August 2026	
Opening Hours (No Change)	Saturdays and Sundays, 11:00hrs to 22:00hrs
Sale or Supply of Alcohol (Changed)	Saturdays and Sundays, 11:00hrs to 21:30hrs
Performance of Dance (Changed)	Saturdays and Sundays, 11:00hrs to 21:30hrs
Recorded Music (Changed)	Saturdays and Sundays, 11:00hrs to 21:30hrs
Live Music (Changed)	Saturdays and Sundays, 11:00hrs to 21:30hrs

In order for the Licensing Authority to withdraw this representation, it will be necessary for you to confirm in writing that your client accepts the above conditions and timings.

Yours Sincerely,



Rhea Vagarwal
Licensing Enforcement Officer
Regulatory Services